

MINUTES  
Casco Board Of Selectmen  
September 9, 2009

Members Present:

Calvin Nutting, Susan Witonis, Barbara York, Carroll Morton and Paul Edes

Staff Present:

David Morton and Lucille Griffin

Guests Present:

Gilbert Avery, Patricia Troy, Wayne Ward, Ray Grant and Beth Latsey

The Board of Selectmen approved bills and signed warrants.

**The Board of Selectmen moved, seconded and voted to approve the minutes of September 1, 2009.**

**Old Business**

- Community Center:

Town Manager David Morton updated the Board of Selectmen on the Casco Community Center project and noted that a lot has happened in the last two or three days.

Wayne Ward asked if we have a clerk of the works now. Town Manager Morton responded that we have an owner's representative to monitor the project. He participates in our weekly meetings and is on site about twelve hours a week. Ward asked what his salary was and if the money was coming out of the money for the project. Town Manager Morton said that his salary is \$45.00 per hour and it is coming out of the \$530,000 for the project.

- Personnel Policy:

**The Board of Selectmen moved (York), seconded (Nutting) and unanimously voted to approve the personnel policy as presented on August 31, 2009.**

Barbara York asked if the Fire and Rescue Departments elected their officers. Town Manager David Morton said that the Fire Department appoints their officers and the Rescue Department elects their officers. York said that at some point they might each consider doing this the same way. Town Manager Morton said the way each department is doing it now is not a problem for them at this point. There was discussion on this item. Morton said that changes for the Rescue Department could be done by a vote of the Board of Selectmen; however changes for the Fire Department would have to go to a Town Meeting to be changed. The Fire Department Ordinance was adopted by Town Meeting in 1977. Calvin Nutting said he had heard that there was something going on

regarding that Rescue Department members had to be Fire Department members and vice versa. Nutting requested that Town Manager Morton get in touch with the Rescue Chief Holly Hancock to find out about this.

## **New Business**

- Proposed Facility Use Guidelines And Charges For The Community Center:

Town Manager David Morton opened discussion on the proposed facility use guidelines and charges for the Community Center. Recreation Director Beth Latsey said that she had researched the fee schedules and guidelines from five or six of the surrounding towns and brought that information to the Recreation Committee for their review. The proposed fee structure is based on what surrounding towns were getting for fees. Latsey said that this proposal is a first draft and asked if the Board would like to make any changes. Town Manager David Morton said that he had advised Latsey that our fee schedule did not want to be under market fees. We may not want to be encouraging private functions at the facility. We want to encourage community use of the building.

Calvin Nutting asked, regarding #2, if that included Spurwink School. Beth Latsey said that that had been discussed and that Spurwink would be considered a resident group. Carroll Morton asked if they get paid for the kids being there. Town Manager Morton said that they do get paid. Carroll Morton said that they should be charged. Town Manager Morton noted that in the past we have treated the Spurwink kids as a community group.

Regarding #4, Nutting asked, based on past history, i.e. Allan Renfrew and his pigeons, are craft fairs not going to be allowed in the gym. Latsey answered that the Community Center room would be available for craft fairs, etc. Nutting said he needed an education on what this other room was going to look like. Town Manager Morton said it would be approximately 28' wide and 60' long. We have not done weddings and things like that in the gym for a few years now. It takes the life out of the gym floor. Town Manager Morton gave more information and said that some civic group, the Rescue Department or the Fire Department could sponsor a dance in the gym. Gil Avery asked about having Town Meeting in the gym and Town Manager Morton said that was not a problem. Town functions take precedence over anything else. Nutting asked if the new gym floor would be able to be covered. Town Manager Morton said that it could be but we don't have any money in the budget to purchase a cover. Latsey said her feeling is that we are going to be inundated with people in the Lakes Region area wanting to use the facility if we don't limit it to Casco residents. Nutting asked for examples of what a private function would be in the gym. Town Manager Morton responded that the karate school could rent it for a day or a family at the gym for the day to play basketball or volleyball.

There was discussion on why it was fair for the Spurwink School to get it free and the karate school to have to pay. Nutting asked if just living here was considered residency. Town Manager Morton said that was correct. There was discussion on who would be considered a resident.

Wayne Ward asked what a resident team or group was. Town Manager Morton said a camp would be a group. Ward asked if the Boy Scouts wanted to have a meeting there do you consider it profit or non profit, will religious groups of groups against gays be allowed to use the facility. Ward said that on non profit groups he would pin it down to the tax law. Ward recommended that we do not follow other group's rules.

Town Manager Morton said that Ward brought up some good points. Morton noted that any chartered group could use the Grange Hall for free. Some members of the Recreation Committee said there should be no charge for Casco residents to use the facility. There was discussion on church groups using the building. Town Manager Morton said we have always been open and accommodating to everyone. Bev White asked if that included Casco Lakes Associations. Town Manager Morton said that was a perfect example of what would be allowed in the building. White asked about fundraisers that could be done inside. Morton responded that a lot of that will be at the discretion of the Recreation Director and the Town Manager. If need be, it will come back to the Board of Selectmen.

Calvin Nutting asked if there is going to be anyone there to prevent people roller-skating up and down the halls or skateboarding in the building. Town Manager Morton indicated that during the day there will be someone there. Nutting said if there is not going to be anyone there we should charge a damage deposit.

Ray Grant feels that for profits that use the building a lot should have a fee structure, i.e. Spurwink School and the karate school. They should pay a minimum to cover the heat and lights.

Wayne Ward said we need to pin this down and asked if pole dancing classes are going to be allowed. His point was that this is going to be at the discretion of the Recreation Director and we shouldn't leave it like that. Ward asked what happens if a group comes in and takes us to court for not allowing them to do what other groups have been allowed to do.

Beth Latsey said that some of the things discussed tonight were covered in C and D of the facility use policy. There was more discussion on these items. Calvin Nutting asked if Town Manager Morton was asking for approval of the guidelines tonight. Town Manager Morton said that he was looking for input from the Board. Calvin asked if this could be done before the Community Center opens. Latsey said that they could have it ready for next week. Town Manager Morton asked if the Board wanted the policy/guidelines reviewed by legal council or just common sense. Nutting thought the common sense approach would best. Susan Witonis asked Latsey to send an e-mail out to the Recreation Committee to discuss this prior to next week and come back to the Board after talking with the Recreation Committee.

The Board then discussed security deposits, charging for use of the facility and custodial services. Carroll Morton asked where the money was going to come from for a

custodian. Town Manager Morton said the budget is a big issue at this point and we may have to charge fees to cover the custodial costs.

- Facilities Committee:

Town Manager David Morton noted that the Board had talked about a Facilities Committee a while back when folks were looking to make changes in the Village Green. Town Manager Morton asked when do we allow people to change what is already there and when do we not allow that. There ought to be a group that could be a sounding board for the suggestions to change things. Calvin Nutting said that the original proposal was for Parks and Recreation Director Beth Latsey to come up with names of people to serve on the committee and bring them back to the Board. There was discussion on what the role of the committee would be and if they were an advisory committee where their recommendations would go. Town Manager Morton indicated that it would depend on the nature of what is involved. If there are costs involved it may rise from the Parks and Recreation Director to the Town Manager to the Board of Selectmen.

Beth Latsey gave the following list of names for consideration for the Facilities Committee: Lucille Griffin, Patricia Troy, Carol Hancock, Elaine Griffin, Jennifer Murray, Janis McGrath and Beverly White.

**The Board of Selectmen moved (Nutting), seconded (York) and unanimously voted to accept the names that Beth Latsey presented for the Facilities Committee and that the committee is advisory only.**

Wayne Ward was concerned about costs for trees and plantings. Ward asked what about the rest of the town besides Casco Day Park and the Village Green. It is nice that you want to take care of that and, also, Webbs Mills; however we have tennis courts on Libby Road. If you put all your attention on Casco Village, where does the rest of the town go? Susan Witonis said that has been time and money put into Libby Road Park in the past and for whatever reason it has been damaged and she did not know how to keep it from being damaged. Town Manager Morton said that his thought was that the committee would help universally with all the facilities. Morton noted that Latsey has some work scheduled for the Libby Road Park. We have invested some time and thought in the tennis area and some more improvements are planned. Latsey said she envisions that the committee would look at all the town facilities. Calvin Nutting noted the conditions at the Libby Road Park and said it would be the same in the Village if it were a secluded area.

Patricia Troy said that having a Facilities Committee was not a new idea. In the 1970's we had a Facilities Committee. We were charged with overseeing the town facilities. We discussed the town facilities and made recommendations to Town Manager Morton and the Selectmen. Troy felt that it worked very well. It gave the Board the feeling that they had heard from people all over town. Beth Latsey asked what had happened to that committee. Town Manager Morton responded that it just disintegrated over time. Troy thinks that the committee is a great idea.

Barbara York sees this committee planning on current facilities and pieces that have not been developed.

Bev White noted that once word got out about the Casco Helping Casco plan for the Village Green there were a lot of people that wanted to be involved. It sounds like a good idea for involvement of the citizens.

Calvin Nutting commented that the Facilities Committee does not want to get tangled up with the group that is spending money on open space, the Open Space Commission. Town Manager David Morton said that those are separate issues.

Paul Edes said to take the names that Beth Latsey has and let the run as an advisory group.

Barbara York said that some of the parks had requests when they were developed and she thinks there is past history that should be looked into. York said we need to check on these items.

- Liquor License:

**The Board of Selectmen moved (Nutting), seconded (York) and unanimously voted to approve the application for a special events liquor license for the Brew Fest at Point Sebago.**

- Paving Bids:

Town Manager David Morton reviewed information on the paving bids. Three bids were received:

Pike Industries at \$57.37 per ton

RC & Sons Paving at \$59.99 per ton for Quaker Ridge Road and Leach Hill Road

\$70.35 per ton for Spiller Road, Brown Avenue and Overlook Lane

FR Carroll Company at \$60.40 per ton

Pike Industries was the low bidder on a per ton basis. Town Manager Morton recommended accepting the Pike Industries bid. Town Manager Morton requested the Board approve the following changes to the scheduled paving:

1. Quaker Ridge Road – from Route 302 to Circle Drive – one coat.
2. Do a shim coat on Brown Avenue. (Requested by snowplow contractor.)
3. Spiller Road
4. Overlook Lane
5. Put a binder on the Libby Road new construction
6. Leach Hill Road – stop work at the upper Transfer Station gate. This is because the Bulky Waste/Transfer Station is supposed to do from the gate to Route 11. Shorten the work on Leach Hill by that distance.

After extended discussion on these roads, Calvin Nutting proposed to do two pulls from the foot of Rolfe's Hill on Quaker Ridge Road to Route 302 and only do Leach Hill Road two pulls on the Casco Village side to the top of Leach Hill road. Do shim and overlay on the others and put the rest of the money into Brown Avenue. Town Manager David Morton said that would work.

**The Board of Selectmen then moved (Nutting), seconded (Edes) and unanimously voted to award the bid to Pike Industries.**

Barbara York asked when the rest of Leach Hill Road would be done. Town Manager Morton said we would discuss this again next year.

- Winter Sand:

The Board of Selectmen discussed winter sand needs. Town Manager Morton asked the Board if they wanted him to screen the existing sand at the salt/sand shed or go out and buy new sand. There was discussion on this item.

**The Board of Selectmen moved (Witonis), seconded (C. Morton) and unanimously voted to screen the stockpile of sand that is at the salt/sand shed and authorize Town Manager David Morton to go out to bid for what sand is needed.**

#### **Public Participation And Comment:**

- Wayne Ward said he understands we are going to put a sprinkler system in the Post Office and asked if that means we have to increase the size of the holding tank. Town Manager Morton said he does not know. That is the responsibility of the contractor. The contractor had two alternatives, either build a fire separation wall or sprinkle the Post Office. The contractor chose to sprinkle the Post Office. The Fire Marshall's Office says what size the tank has to be.

- Wayne Ward asked about the Memorial Stone that was in front of the Community Center building. Town Manager Morton noted that the Memorial Stone was on the Village Green with the other Veteran's Memorial.

- Wayne Ward asked about the accounts that were set up for the Community Center project.

- Ray Grant asked why we did not connect Libby Road to the new subdivision in Raymond. Town Manager Morton answered that the new subdivision in Raymond did not want the through traffic, the people on Libby Road did not want the through traffic and the Town of Casco did not want the through traffic. No one spoke up during the planning process to say they wanted to have a through road but people spoke in opposition to a through road. Grant thought it would be beneficial to both towns if it was a through road.

- Gilbert Avery read from a prepared statement regarding the tearing down of the Community Center and said that was not what the people voted to do. Avery said that was not what he voted on and asked what qualified the Board to accept a tear down. Avery does not think that we will ever get donations for the \$80,000 that the Friends of the Community Center were going to raise now the building has been torn down and is being rebuilt new. Originally, donations were made for repair and improvements. Avery said it is not a good thing and it is not what we voted on at Town Meeting. In the future, Avery suggested sticking to what the town votes on, whether it is favorable or unfavorable.

### **Other Business**

- Bev White was present to request that the \$1,000 voted at Town Meeting for the Crescent Lake Watershed Association be allocated to them. White said that everything that the Board of Selectmen requested has been done. They would like to have the money by September 26, 2009 so the money from the Town of Casco could be presented at their meeting. There was discussion regarding the expenses, dues structure, Raymond Waterways funding, and what information the Board had requested from other lake associations. Calvin Nutting asked Town Manager Morton if he needed a vote of the Board to release the money and Morton responded that a vote was needed. Barbara York asked Town Manager Morton to go back in the minutes to see what the Board's stipulations were and send a copy to White. This item will be on the agenda next week.

- Town Manager David Morton reviewed the agenda and workshop items for next week. Two of the items will be the Memorial School and Stone Road. At 7:00 p.m. there will be a presentation by Jim Gooch about regional land conservation. At 7:45 p.m. there will be a presentation by SAD 61 Superintendent Patrick Phillips regarding a November referendum ballot.

- Calvin Nutting asked about the replanting of the trees at the Bargain Barn. Town Manager Morton said that Code Enforcement Officer Elwin Thorpe is following up on this item. Morton said he will have an answer for the Board next week.

- Barbara York asked what is happening with Casco Day Park. Town Manager Morton said the Firemen's Association is doing the project to improve the drainage there.

**There being no further business to come before this meeting, the Board of Selectmen moved (Witonis), seconded (York) and unanimously voted to adjourn at 9:50 p.m.**

ATTEST:

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Lucille D. Griffin, Deputy Town Clerk