

**TOWN OF CASCO PLANNING BOARD
APPLICATION FORM**

APPLICANT:

Name _____

Address _____

Email _____

Telephone Number - Home _____

PLEASE PROVIDE AT Office _____

LEAST TWO NUMBERS Cell _____

Interest in Property _____

(attach documentation) _____

Interest in abutting property, if any _____

OWNER:

Name _____

Address _____

**PLEASE CHECK THE ADDRESS TO WHICH THE TOWN SHOULD DIRECT ALL
CORRESPONDENCE.**

TYPE OF PROSPECTIVE ACTIVITY:

_____ Minor Subdivision Plan Review

_____ Major Subdivision Preliminary Plan Review

_____ Major Subdivision Final Plan Review

_____ Site Plan Review - List Type _____

_____ Other (specify) _____

PROJECT _____ **Single Family** _____ **Multiplex** _____ **Other**

LOCATION

Street Address _____

Registry of Deeds Book _____ **Page** _____

Assessor's Office Map _____ **Lot** _____

OTHER PROJECT INFORMATION

Size of Parcel (acres) _____

Is Zoning Board of Appeals Approval required? ___ No ___ Yes

Does the applicant intend to request any waivers of Subdivision or Zoning Ordinance provisions? ___ No ___ Yes.

If yes, list and give reasons why:

FEES:

The current schedule of Town fees is attached or available online.

Please note: If the Board requests consultation with the Town's lawyer, fees will be passed off to the applicant.

MAPS:

Digital Map Files need to be provided at the time of Planning Board approval. If available, digital map files including level of detail typically occurring on our tax maps (such as base line work, boundary dimensions, lot #'s, areas, road names, etc...).

DEP NOTIFICATION:

1. If land development over 20 acres or 5 lots or more, the request requires DEP review.
2. DEP approval must be obtained **PRIOR** to final Planning Board approval.

OTHER:

1. Any WETLAND must be reviewed by the Army Corps of Engineers.

ABUTTOR NOTIFICATION:

1. Applicant **MUST** notify all landowners within 500' of the property by CERTIFIED MAIL RETURN RECEIPT REQUESTED.
2. Landowners **MUST BE NOTIFIED AT LEAST 10 CALENDAR DAYS PRIOR TO SCHEDULED MEETING.**
3. the list of landowners with ALL RECEIPTS MUST BE TURNED IN TO THE PLANNING BOARD SECRETARY NO LATER THAN SEVEN (7) DAYS PRIOR TO THE DATE OF THE MEETING.

The undersigned, being the applicant, owner or legally authorized representative, states that all information contained in this application is true and correct to the best of his/her knowledge and hereby does submit the information for review by the Town and in accordance with applicable ordinances, statutes and regulations of the Town, State, and Federal Government.

*** All materials to be considered by the Planning Board will be received no later than NOON on the due date for the specific Planning Board meeting. Any material or information received thereafter will not be heard by the Planning Board until a later meeting.**

PLEASE TAKE NOTE OF THE FOLLOWING PROVISION OF THE SUBDIVISION
ORDINANCE:

§6.1.1 Within six (6) months of the Planning board's classification of the proposal as a Major Subdivision, the applicant shall submit an application for approval of a Preliminary Plan. The Preliminary Plan shall approximate the layout shown on the sketch plan plus any recommendations made by the Planning Board. Substantial redesign of the sketch plan or failure to meet the six (6) month deadline shall require resubmission of the sketch plan to the Planning Board.

DATE

**SIGNATURE OF APPLICANT/OWNER OR
REPRESENTATIVE**