

## Town of Casco

### **Minutes of the March 27, 2018 Selectboard Meeting**

#### **Selectboard Members Present:**

Holly Hancock, Mary Fernandes, Grant Plummer, Calvin Nutting and Tom Peaslee

#### **Staff Present:**

Town Manager David Morton, Code Enforcement Officer Alex Sirois and Administrative Secretary Bob Tooker

#### **Approval of Agenda:**

**The Selectboard moved (Plummer), seconded (Peaslee) and voted to approve the agenda for the March 27, 2018 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.**

#### **Workshop:** (road projects)

Owens McCullough from Sebago Technics reviewed the firm's process for developing engineering plans, soliciting bids, and overseeing road projects.

#### **Approval of Warrants:**

**The Selectboard moved (Fernandes), seconded (Peaslee) and voted to approve bills and sign open warrants: 5 in favor, 0 opposed, 0 abstentions.**

#### **Approval of Minutes: (February 27, 2018)**

Holly Hancock amended the minutes to correct a misspelling.

**The Selectboard moved (Hancock), seconded (Plummer) and voted to approve the minutes of the February 27, 2018 Selectboard meeting as amended: 5 in favor, 0 opposed, 0 abstentions.**

#### **Town Manager's Update: (David Morton)**

- Town roads are still posted for heavy loads.

- The Town has complied with Electronic Municipal Market Access (EMMA) reporting regarding bonds issued by the Town.
- The Town is reviewing replacement of the furnace in space rented from the Town by the Casco Post Office.
- Notices will be going out to Town committee members to inquire about their interest in being reappointed by the Selectboard.
- The Town Manager met with a representative from LRTV and a consultant to discuss the Town's interest in updating and renewing its CATV franchise agreement with Spectrum.

**Committee and Staff Reports:**

None.

**Guest Speaker:** (School Administrative District 61 Superintendent Al Smith)

Al Smith reviewed 1) proposed budgeting, funding, staffing, programs and projects for SAD 61; and 2) the impact of Sebago's withdrawal from the school district.

**Public Participation:**

Phillip Shane commented on 1) his perception of flaws in engineering plans for the Tenney Hill Road project; 2) road maintenance priorities; 3) his opposition to the Open Space Commission's proposal to acquire Casco Tax Map 11, Lots 18A and 18B for open space; and 4) his concerns about the permitting of a marijuana growing facility near Casco Village.

Tom Mulkern commented on 1) a need to keep an eye on roads that could be repaired in an effort to prolong their lifespan; 2) the extensive use of Cooks Mill Road by plow trucks as it relates to road project engineering plans; 3) the need for a plan to clean-up the Barry property; and 4) the Casco/Naples Earth Day Clean-up on April 22, 2018.

**New Business:**

1. Bid awards for Tenney Hill Road and Cooks Mill Road projects.

David Morton stated that eleven contractors picked-up bid packages from the Town Office and only one contractor submitted bids. The Selectboard discussed 1) the \$1,192,555.00 bid for the Tenney Hill Road project compared to per foot costs of previous road projects; and 2) possible alternative approaches. The Selectboard agreed that David should meet with the contractor and an engineer from Sebago Technics to discuss options for the project prior to awarding the bid.

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to award the bid for the Cooks Mill Road project to R.N. Willey & Sons Excavating for \$\$228,553.00: 5 in favor, 0 opposed, 0 abstentions.**

2. Review of application for consent agreement regarding setback violation at 7 Wild Acres.

Code Enforcement Officer Alex Sirois described a setback violation at 7 Wild Acres discovered during a mortgage loan inspection.

**The Selectboard moved (Plummer), seconded (Peaslee) and voted to approve the consent agreement for Casco Tax Map 2, Lot 29-1: 5 in favor, 0 opposed, 0 abstentions.**

Mary Fernandes requested that Alex discuss Parsons Point Road issues the next time he attends a Selectboard meeting.

3. Review of proposed purchase & sale agreement for open space.

David Morton explained that a purchase & sale agreement for the Open Space Commission's proposed acquisition of Casco Tax Map 11, Lots 18A and 18B for open space is necessary to secure the parcels contingent upon Town Meeting approval.

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to authorize David Morton as Treasurer to execute the purchase & sale agreement on behalf of the Town: 5 in favor, 0 opposed, 0 abstentions.**

4. Review of application for recycler license renewal for Colonial Auto Body.

**The Selectboard moved (Plummer), seconded (Peaslee) and voted to sign the application for a recycler license renewal for Colonial Auto Body: 5 in favor, 0 opposed, 0 abstentions.**

5. Public hearing for alcohol license application for Top of the Hill Grille.

David Morton stated that 1) each of the four applicants for alcohol licenses have previously held licenses; and 2) there has been no complaints or problems with any of them.

Holly Hancock opened a public hearing for an alcohol license application for Top of the Hill Grille and called for comments from the public. Seeing no one, Holly stated that she would accept a motion.

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to approve the application for an alcohol license for Top of the Hill Grille: 5 in favor, 0 opposed, 0 abstentions.**

6. Public hearing for alcohol license application for Migis Lodge.

Holly Hancock opened a public hearing for an alcohol license application for Migis Lodge and called for comments from the public. Seeing no one, Holly stated that she would accept a motion.

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to approve the application for an alcohol license for Migis Lodge: 5 in favor, 0 opposed, 0 abstentions.**

7. Public hearing for alcohol license application for Webbs Mills Eats and Craft Brews.

Holly Hancock opened a public hearing for an alcohol license application for Webbs Mills Eats and Craft Brews and called for comments from the public. Seeing no one, Holly stated that she would accept a motion.

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to approve the application for an alcohol license for Webbs Mills Eats and Craft Brews: 5 in favor, 0 opposed, 0 abstentions.**

8. Public hearing for alcohol license application for Point Sebago Resort.

Holly Hancock opened a public hearing for an alcohol license application for Point Sebago Resort and called for comments from the public. Seeing no one, Holly stated that she would accept a motion.

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to approve the application for an alcohol license for Point Sebago Resort: 5 in favor, 0 opposed, 0 abstentions.**

9. Review of Emergency Medical Services (EMS) billing.

**The Selectboard moved (Plummer), seconded (Peaslee) and voted to send the audit log run date March 27, 2018 to collections: 5 in favor, 0 opposed, 0 abstentions.**

10. Vote to appoint Selectboard member Mary Fernandes to the GPCOG Regional Voice Committee.

Mary Fernandes stated that the Greater Portland Council of Governments (GPCOG) established a Regional Voice Committee and that she would like to serve on it as a representative for Casco. Mary Stated that GPCOG would like representatives to be voted onto the Committee by their peers.

**The Selectboard moved (Peaslee), seconded (Plummer) and voted to approve Mary Fernandes as Casco's representative on the GPCOG Regional Voice Committee: 5 in favor, 0 opposed, 0 abstentions.**

11. Selectboard comments.

- Mary Fernandes stated that Stephanie Carver, a planning director for GPCOG, said that if a town's comprehensive plan is more than ten years old, then a costly new plan may be needed. Mary noted that instead of developing a new plan, Stephanie might be able to assist towns by reviewing their plans and recommending updates to certain sections.
- In response to an inquiry from Mary Fernandes regarding the cost of a new furnace for the Casco Post Office, David Morton stated that in the past the Town has worked with the contractor who provides the service but that he could put the project out to bid if the Selectboard prefers. The Selectboard agreed to work with the contractor.
- Grant Plummer requested an update on costs for this year's winter sand and road salt.

12. Continuation of Town Manager annual performance review. *(Requires executive session pursuant to 1 M.R.S.A. Section 405(6)(A) to discuss the employment, assignment, duties, compensation or evaluation where public discussion could violate the individual's right to privacy.)*

13. Review of applications for abatement of taxes due to poverty or infirmity. *(Requires executive session subject to Title 1 M.R.S.A., subsection 405, paragraph 6, part F, and pursuant to Title 36 M.R.S.A., subsection 841(2).)*

**The Selectboard moved (Hancock), seconded (Fernandes) and voted to adjourn to executive session to review applications for abatement of taxes due to poverty or infirmity subject to Title 1 M.R.S.A., subsection 405, paragraph 6, part F, and pursuant to Title 36 M.R.S.A., subsection 841(2); and to adjourn to executive session for continuation of the Town Manager annual performance review pursuant to Title 1 M.R.S.A., subsection 405, paragraph 6, part A to discuss the employment, assignment, duties, compensation or evaluation where public discussion could violate the individual's right to privacy: 5 in favor, 0 opposed, 0 abstentions.**

**The Selectboard entered into executive session at 8:57 p.m.**

**The Selectboard returned from executive session at 9:37 p.m.**

14. Any action required following executive session.

**It was moved, seconded and voted to approve the application for abatement of taxes due to poverty or infirmity for account 3-27-18-A: 5 in favor, 0 opposed, 0 abstentions.**

**It was moved, seconded and voted to approve the application for abatement of taxes due to poverty or infirmity for account 3-27-18-B: 5 in favor, 0 opposed, 0 abstentions.**

**It was moved, seconded and voted to approve the application for abatement of taxes due to poverty or infirmity for account 3-27-18-C: 5 in favor, 0 opposed, 0 abstentions.**

**It was moved, seconded and voted to update the Town Manager work agreement: 5 in favor, 0 opposed, 0 abstentions.**

**It was moved, seconded and voted to adjourn: 5 in favor, 0 opposed, 0 abstentions.**

ATTEST:

Robert Tooker  
Administrative Secretary