

Town of Casco

Minutes of the April 10, 2018 Selectboard Meeting

Selectboard Members Present:

Holly Hancock, Mary Fernandes, Grant Plummer, Calvin Nutting and Tom Peaslee

Staff Present:

Town Manager David Morton and Administrative Secretary Bob Tooker

Approval of Agenda:

The Selectboard moved (Plummer), seconded (Peaslee) and voted to approve the agenda for the April 10, 2018 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

Approval of Warrants:

The Selectboard moved (Fernandes), seconded (Peaslee) and voted to approve bills and sign open warrants: 5 in favor, 0 opposed, 0 abstentions.

Approval of Minutes: (March 27, 2018)

The Selectboard moved (Fernandes), seconded (Peaslee) and voted to approve the minutes of the March 27, 2018 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

Town Manager's Update: (David Morton)

- Town roads are still posted for heavy loads.
- Notices will be going out to Town committee members to inquire about their interest in being reappointed by the Selectboard.
- Approximately two hundred people from Casco and Naples will participate in Earth Day on April 22, 2018 by picking up roadside debris.
- The annual Town Meeting will be held on June 13, 2018 at the Casco Central Fire Station.
- The Town Office is currently experiencing telephone service disruptions. Full service should be restored soon.

Committee and Staff Reports:

The Selectboard discussed a low rate of attendance by members of Town boards resulting in part from a resignation, an extended absence and a scheduling conflict. David Morton stated that letters have been sent to current Town board and committee members to inquire about their interest in continuing to serve. The Selectboard decided to 1) review the charted attendance of board members at Town board meetings; 2) post opportunities to participate on the Town website and Facebook page; and 3) inquire around town about interest in serving on a Town board or committee.

Public Participation:

Philip DelVecchio commented on his concerns about Cumberland County Assessing regarding his attempts to resolve a disputed tax assessment of one of his properties.

Eric Dibner, a member of the Open Space Commission, thanked the Selectboard for its work and commented on 1) the importance of Town boards and committees; and 2) a need for more clarity and precision regarding a proposed amendment to the Town's aquifer protection zone.

New Business:

1. Appointment of Town Manager (Road Commissioner and representative to the ecomaine Board of Directors).

The Selectboard moved (Hancock), seconded (Fernandes) and voted to appoint David Morton as Town Manager for the Town of Casco, Road Commissioner for the Town of Casco, and representative to the ecomaine Board of Directors for the Town of Casco: 5 in favor, 0 opposed, 0 abstentions.

2. Appointment of Town Clerk and Excise Tax Collector as nominated by the Town Manager.

The Selectboard moved (Hancock), seconded (Fernandes) and voted to appoint Penny Bean as Town Clerk for the Town of Casco and Excise Tax Collector for the Town of Casco: 5 in favor, 0 opposed, 0 abstentions.

3. Appointment of Registrar of Voters as nominated by the Town Manager.

The Selectboard moved (Hancock), seconded (Fernandes) and voted to appoint Penny Bean as Registrar of Voters for the Town of Casco: 5 in favor, 0 opposed, 0 abstentions.

4. Appointment of Treasurer/Tax Collector as nominated by the Town Manager.

The Selectboard moved (Hancock), seconded (Fernandes) and voted to appoint Pamela Griffin as Treasure for the Town of Casco and Tax Collector for the Town of Casco: 5 in favor, 0 opposed, 0 abstentions.

5. Appointment of Health Officer as nominated by the Town Manager.

The Selectboard moved (Hancock), seconded (Fernandes) and voted to appoint Gretchen Plummer as Health Officer for the Town of Casco: 5 in favor, 0 opposed, 0 abstentions.

6. Scheduling a Candidates Night for candidates for state elections.

The Selectboard scheduled a Candidates Night on May 15, 2018 for candidates, elected representatives and others running for state or local offices, including the Selectboard, School Board and Open Space Commission.

Old Business:

7. Continued discussion regarding the Tenney Hill Road construction proposal.

The Selectboard discussed 1) a proposed amendment to a bid for the Tenney Hill Road construction project that would lower the cost from \$1,192,555.00 to approximately \$784,000.00; 2) the process for identifying the most egregious roads as it relates to prioritizing future road projects; 3) options for funding road projects after bond funds for road projects have been spent; and 4) a need for more clarity with respect to the process of planning road projects.

The Selectboard moved (Hancock), seconded (Peaslee) and voted to award the amended contract for Tenney Hill Road: 3 in favor, 2 opposed, 0 abstentions.

8. Signing of the updated Town Manager work agreement.

The Selectboard signed the updated Town Manager work agreement.

9. Discussion regarding clean-up and development of the Jackson property.

The Selectboard discussed the need to assess and remove certain structures and debris from the Town-owned Jackson property. Holly Hancock inquired about the possibility of advertising a request for proposals to remove mobile homes and outbuildings. David Morton stated that \$21,900.00 from the Dangerous Buildings account and \$16,490.00 from the Grange Hall Maintenance account could be re-appropriated for the clean-up with Town Meeting approval. The Selectboard agreed to request authorization from Town Meeting to re-appropriate those funds in the amount of \$38,000.00 for care and maintenance of the Jackson property.

10. Discussion regarding the Historical Society school building.

David Morton explained that a June, 2017 Town Meeting warrant article to appropriate funds for the relocation of the Historical Society school building was rejected largely as the result of an unclear explanation of the article. The Selectboard agreed to include the article in the June, 2018 Town Meeting warrant based on assurances that a better explanation will be provided.

The Selectboard moved (Fernandes), seconded (Peaslee) and voted to include the article in the June 13, 2018 Town Meeting warrant: 5 in favor, 0 opposed, 0 abstentions.

Tuan Nguyen was welcomed and introduced as a candidate for the School Board.

11. Selectboard comments.

- Holly Hancock stated that the April 24, 2018 Selectboard meeting agenda will include 1) a review of the Town's audited financial statements by Bruce Nadeau of RHR Smith & Company; 2) several applications for consent agreements; and 3) a discussion about the Planning Board's request to include an article in the June 13, 2018 Town Meeting warrant regarding a proposed amendment to the Town's aquifer protection zone.
- Holly Hancock stated that the May 8, 2018 Selectboard meeting agenda will include presentations by representatives from the Greater Portland Council of Governments (GPCOG). Mary Fernandes added that Chris Hall from GPCOG will speak about an open database hub and Rick Harbison from GPCOG will speak about issues related to the Route 11 and Route 121 intersection.
- Holly Hancock stated that the June 13, 2018 Town Meeting warrant will need to be reviewed and signed at the May 22, 2018 Selectboard meeting.
- In response to an inquiry from Calvin Nutting about several junky properties on Route 302, David Morton stated that he would obtain an update on the status of the properties from the Code Enforcement Officer.
- Mary Fernandes requested that David Morton include an update on the cable communication system franchise renewal in a Manager's Update.
- Mary Fernandes requested that the Selectboard review Selectboard policies sometime soon.

The Selectboard moved (Peaslee), seconded (Fernandes) and voted to adjourn: 5 in favor, 0 opposed, 0 abstentions.

ATTEST:

Robert Tooker
Administrative Secretary