

Town of Casco

Minutes of the May 22, 2018 Selectboard Meeting

Selectboard Members Present:

Holly Hancock, Mary Fernandes, Grant Plummer, Calvin Nutting and Tom Peaslee

Staff Present:

Town Manager David Morton and Administrative Secretary Bob Tooker

Approval of Agenda:

It was moved, seconded and voted to approve the agenda for the May 22, 2018 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

Approval of Warrants:

It was moved, seconded and voted to approve bills and sign open warrants: 5 in favor, 0 opposed, 0 abstentions.

Approval of Minutes: (April 24, 2018)

It was moved, seconded and voted to approve the minutes of the April 24, 2018 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

Special Agenda Item:

The Selectboard will consider entering into executive session pursuant to 1 M.R.S.A. 405(6)(E) to consult with its attorney concerning the legal rights and duties of the Selectboard and pending litigation and settlement offers. The Selectboard may take further action on this subject after the close of the executive session.

It was moved, seconded and voted that the Selectboard enter into executive session pursuant to 1 M.R.S.A. 405(6)(E) to consult with its attorney concerning the legal rights and duties of the Selectboard and pending litigation and settlement offers: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard entered into executive session at 6:35 p.m.

The Selectboard returned from executive session at 6:44 p.m.

CSB 5.22.18

For detailed information about Casco Selectboard meetings, please refer to complete audio and video recordings available on the Town of Casco website at www.cascomaine.org.

It was moved, seconded and voted to return from executive session: 5 in favor, 0 opposed, 0 abstentions.

Town Manager's Update: (David Morton)

- The School Administrative District (SAD) 61 school budget vote is taking place today.
- Municipal elections and state primary elections will be held on June 12, 2018 from 8:00 a.m. to 8:00 p.m. at the Casco Community Center. Absentee ballots are available at the Town Office.
- Preparations for paving the parking area behind the library will begin next week. Through traffic will be restored with a change in the traffic pattern.
- Several Town roads have been striped. Striping will continue after paving projects have been completed.
- The design engineer inspected the Pleasant Lake/Parker Pond Dam project and issued a final approval. Leakage at the northern end of the dam has been determined to be de minimis and will continue to be monitored. The towns of Casco and Otisfield paid a total of \$505,410.42 for the project.

Committee and Staff Reports:

None.

Public Participation:

Peg Dilley noted that persons who turn eighteen years of age by June 6, 2018 are eligible to vote in the state primary elections on June 12, 2018. Peg advocated for ranked choice voting and noted that the state primary elections will be the first ranked choice elections in the nation.

Mary Chapman requested additional time to pay delinquent property taxes. The Selectboard agreed to consider her request at its June 5, 2018 meeting.

Presentation by representatives of the Greater Portland Council of Governments (GPCOG):

Rick Harbison, Certified Planner and GIS Coordinator, presented 1) Community Profiles, a database of community statistics; and 2) Regional Voice, a new program to help leaders make informed decisions and help them develop and implement plans for their regions.

Chris Hall, Director of Member Services and Community Relations, discussed lake region statistics and his efforts to do a better job of representing regional interests.

Presentation by the Casco Fire & Rescue Department regarding the proposed purchase of a new rescue vehicle:

Carl Van Nest reviewed technical specifications, safety specifications, brands, bidders and costs for the Fire & Rescue Department's proposed new ambulance project for 2018 – 2019. Carl 1) stated that the current ambulance is nine years old; 2) stated that ambulances are typically replaced in three to five year cycles; 3) commented on cost savings resulting from remounting the existing patient compartment on a new chassis as opposed to purchasing an entirely new ambulance; and 4) commented on selling the current ambulance.

New Business:

1. Action in regards to a mediated settlement agreement regarding costs the Town has incurred for dangerous building removal.

It was moved, seconded and voted to approve and ratify the Agreement tentatively reached by the parties in *Inhabitants of the Town of Casco v. Georgette O. Sanders*, Cumberland County Superior Court Docket No. CV-17-299, after the mediation held on May 15, 2018, and to further authorize the Town Manager and the Town Attorney to prepare and execute any other documents or pleadings necessary to implement this Agreement and to finally resolve this case.

2. Selectboard endorsement of the Town Manager's appointment of Brian Cole as Casco Fire & Rescue Chief.

It was moved, seconded and voted to endorse Brian Cole as Casco Fire & Rescue Chief: 5 in favor, 0 opposed, 0 abstentions.

Holly Hancock stated that when the Town joined Cumberland County Dispatch, she was appointed as Casco's representative by the sitting Selectboard. Holly requested that she be relieved of that duty and that Brian Cole be appointed as Casco's representative to the Cumberland County Regional Communications Center as Casco Fire & Rescue Chief and Dispatcher.

It was moved, seconded and voted to appoint Brian Cole as Casco's representative to the Cumberland County Regional Communications Center as Casco Fire & Rescue Chief and Dispatcher: 5 in favor, 0 opposed, 0 abstentions.

A photograph of Brian, Holly and David Morton was taken in commemoration of Brian's appointment as Casco Fire & Rescue Chief.

3. Review of personal property tax write off due to an error by the previous assessor.

David Morton stated that a series of errors made by the previous assessor resulted in an over valuation of Kettle Cove Marina's personal property. David stated that a motion would be necessary to write off personal property taxes represented by a reduction in personal property valuation and that the necessary paperwork could be prepared for the Selectboard to sign at its next meeting.

It was moved, seconded and voted to write off personal property taxes for fiscal year 2015 represented by a reduction in Kettle Cove Marina's personal property valuation from \$822,164.00 to \$222,401.00: 5 in favor, 0 opposed, 0 abstentions.

David Morton stated that Mary Jabbusch, former owner of Precious Memories, requested that \$17.81 in personal property taxes for fiscal year 2016 be written off because the business closed in 2013.

It was moved, seconded and voted to write off the outstanding balance of \$17.81 in personal property taxes for Mary Jabbusch, formerly known as Precious Memories: 5 in favor, 0 opposed, 0 abstentions.

4. Review of applications for games of chance.

It was moved, seconded and voted to approve Camp Sunshine's application for games of chance at Point Sebago: 5 in favor, 0 opposed, 0 abstentions.

It was moved, seconded and voted to approve the Casco Fire Association's games of chance application for beano at Casco Days: 5 in favor, 0 opposed, 0 abstentions.

5. Review of applications for mass gathering events.

The Selectboard agreed to approve the group of mass gathering permit applications as a single motion after reviewing them.

David Morton stated that Point Sebago applied for a mass gathering permit for the Point Sebago Reggae Festival to be held on June 19, 2018 and that about 700 people are expected to attend. David stated that the Fire Chief, Town Clerk, Code Enforcement Officer and Public Works Director approved the application.

In response to an inquiry from Tom Peaslee, David stated that applicants for mass gathering permits are responsible for providing adequate public safety, parking and sanitation services.

David Morton stated that the Greater Bridgton Lakes Region Chamber of Commerce applied for a mass gathering permit for the Maine Lakes Brewfest to be held at Point Sebago on September 29, 2018 and that about 2,900 people are expected to attend. David stated that the Fire Chief, Town Clerk, Code Enforcement Officer and Public Works Director approved the application.

David Morton stated that the Casco Village Church applied for a mass gathering permit for the CVC Flea Market to be held on the Casco Village Green on July 14, 2018 and that about 500 people are expected to attend. David stated that the Fire Chief, Town Clerk, Code Enforcement Officer and Public Works Director approved the application.

It was moved seconded and voted to approve the group: 4 in favor, 0 opposed, 1 abstention.

Holly Hancock abstained because she submitted the application from the Casco Village Church.

6. Review and signing of the warrant for the June 12, 2018 Town Meeting.

David Morton stated that he would speak with retired Fire & Rescue Chief Jason Moen about his interest in serving as moderator for the Town Meeting and that another moderator could be trained if Jason is not available. David commented on exhibits that will be attached to the warrant and stated that the warrant will be posted on the Town website and available at the Town Office. The Selectboard reviewed the warrant. In response to an inquiry from Grant Plummer, David stated that he would specify the amount of a small tax increase that would result from a small increase in expenses and a decrease in revenues.

It was moved, seconded and voted to approve the warrant for the June 12, 2018 Town Meeting: 5 in favor, 0 opposed, 0 abstentions.

7. Reappointment of Selectboard member Tom Peaslee to the Open Space Commission.

It was moved, seconded and voted to reappoint Tom Peaslee to the Open Space Commission: 5 in favor, 0 opposed, 1 abstention.

Old Business:

8. Discussion regarding paving for 2018.

David Morton stated that 1) he and Grant Plummer have driven most of the roads; 2) no specific recommendations for paving have been made; 3) the Selectboard should think about paving recommendations to discuss at its next meeting; and 4) there is approximately \$300,000.00 available for paving and culverts that is not related to current road construction projects. In response to an inquiry from Mary Fernandes, David stated that 1) it is necessary for road associations to bring private roads with public easements up to 1972 minimum standards in order for the Town to continue to provide plowing services; and 2) most road associations have not complied. The Selectboard agreed to 1) review and approve paving recommendations; and 2) discuss the continued plowing of private roads with public easements that do not meet the 1972 minimum standards at its June 5, 2018 meeting.

9. Discussion regarding access to Hackers Hill by the ATV club.

Holly Hancock stated that the ATV club requested access to Hackers Hill and that the Loon Echo Land Trust requires authorization from the Town to consider the request.

It was moved, seconded and voted to authorize the Loon Echo Land Trust to work with the local ATV club regarding access to Hackers Hill: 5 in favor, 0 opposed, 0 abstentions.

10. Authorization for the Town Manager to approve the low bid for construction of the pavilion at the Memorial Field project.

David Morton stated that David P. Trask & Son bid \$59,900.00 and Repairs & Renovations by Gib bid \$22,166.63 for construction of the pavilion at the Memorial Field project.

It was moved seconded and voted to award the bid for construction of the pavilion to Repairs & Renovation by Gib: 5 in favor, 0 opposed, 0 abstentions.

11. Selectboard comments.

- Holly Hancock stated that requests for proposals for the Jackson property and minimum road standards for plowing private roads will be reviewed at the June 5, 2018 Selectboard meeting.
- Grant Plummer requested that the Casco Fire & Rescue Department's planned controlled burning of a structure on the Jackson property for training purposes be appropriately communicated to the public prior to the burn.
- Tom Peaslee commented on traffic issues resulting from the use of a boat launch at the curve on Point Sebago Road by private marinas and others. David Morton commented on environmental and other issues that may affect the widening of Point Sebago Road in that area.
- Mary Fernandes stated that the Greater Portland Council of Governments (CPOG) annual summit, including programs on services, transportation and sustainability, will be held at St. Joseph's College on May 30.

It was moved, seconded and voted to adjourn: 5 in favor, 0 opposed, 0 abstentions.

ATTEST:

Robert Tooker
Administrative Secretary