

## Town of Casco

### Minutes of the July 10, 2018 Selectboard Meeting

#### **Selectboard Members Present:**

Holly Hancock, Mary Fernandes, Calvin Nutting and Tom Peaslee

#### **Staff Present:**

Code Enforcement Officer Alex Sirois and Administrative Secretary Bob Tooker

#### **Approval of Agenda:**

**It was moved, seconded and voted to approve the agenda for the July 10, 2018 Selectboard meeting: 4 in favor, 0 opposed, 0 abstentions.**

#### **Approval of Warrants:**

**It was moved, seconded and voted to approve bills and sign open warrants: 4 in favor, 0 opposed, 0 abstentions.**

#### **Approval of Minutes: (June 19, 2018)**

**It was moved, seconded and voted to approve the minutes of the June 19, 2018 Selectboard meeting: 4 in favor, 0 opposed, 0 abstentions.**

#### **Town Manager's Update: (David Morton)**

None.

#### **Committee and Staff Reports:**

None.

#### **Public Participation:**

None.

**Workshop (Winter Road Plowing):**

**It was moved, seconded and voted to adjourn for a workshop: 4 in favor, 0 opposed, 0 abstentions.**

**The Selectboard adjourned for a workshop at 6:35 p.m.**

A workshop was held to discuss the establishment of a deadline for property owners who live on private roads with a public easement to bring private roads that do not meet minimum standards established in 1972 up to the 1972 standards in order to continue to receive plowing services from the Town. Holly Hancock suggested adding discussions about 1) a possible October, 2019 deadline for any necessary private road improvements; and 2) possible waivers or deadline extensions for any necessary private road improvements to the August 7, 2018 Selectboard meeting agenda.

**It was moved, seconded and voted to close the workshop and return to the Selectboard meeting: 4 in favor, 0 opposed, 0 abstentions.**

**The Selectboard returned from the workshop at 7:00 p.m.**

**New Business:**

1. Any action required following the workshop.

**It was moved, seconded and voted to continue gathering information and table any action regarding private road improvements until the August 7, 2018 Selectboard meeting: 4 in favor, 0 opposed, 0 abstentions.**

2. Authorization for the new Treasurer to sign quit claim deeds on behalf of the Town of Casco.

**It was moved, seconded and voted to authorize the Treasurer to sign quit claim deeds on behalf of the Town of Casco: 4 in favor, 0 opposed, 0 abstentions.**

3. Review of a proposal for paving by Glidden Excavating & Paving, Inc.

The Selectboard reviewed a proposal for paving by Glidden Excavating & Paving, Inc. and determined that clarification was needed regarding correct dollar amounts and the depth of paving.

**It was moved, seconded and voted to proceed with the paving of Hillside Avenue at the contract price of \$21,750.00 and to confirm that \$297,201.00 is the accurate price for the paving of Mayberry Hill Road and to sign the contract if it is the accurate price: 4 in favor, 0 opposed, 0 abstentions.**

## **Old Business:**

4. Discussion regarding land use violations at 988 Meadow Road regarding the number of dogs.

Code Enforcement Officer Alex Sirois reviewed a violation at 988 Meadow Road regarding the ownership of more dogs than allowed by Casco's ordinances. Stephanie Green stated that she and her husband 1) ceased operating an animal rescue shelter on the property because they learned that it is not a permitted use in the Village District; and 2) reduced the number of dogs on the property to six family pets.

Animal Control Officer Jessica Jackson stated that 1) she was unable to substantiate complaints about barking dogs on the property; and 2) it has come to light that Casco's ordinances are written in such a way as to prohibit the ownership of more than two dogs without a kennel license, which is not permitted in every zoning district. Jessica stated that the ordinances as written make it difficult for her to carry out her sworn duty to enforce Casco's ordinances.

The Selectboard offered Brandon and Stephanie Green an opportunity to enter into a consent agreement with the Town that would allow them to keep their six dogs. Holly Hancock 1) added the proposed consent agreement to the August 7, 2018 Selectboard meeting agenda; and 2) stated that the Selectboard would look into Casco's ordinances related to the number of pets allowed before a kennel license is required.

5. Review of Emergency Medical Services (EMS) billings in arrears and a request for modification of policy to include consideration for municipal employees.

**It was moved, seconded and voted to send the group of Emergency Medical Services billings in arrears dated July 10, 2018 to collections: 4 in favor, 0 opposed, 0 abstentions.**

Holly Hancock 1) stated that the Town writes off out-of-pocket emergency medical services costs incurred by the immediate family members of Town firefighters and emergency medical technicians as a benefit; and 2) inquired as to whether the benefit should be extended to municipal employees. The Selectboard discussed how an extension of the benefit might affect part time municipal employees who do not qualify for health insurance benefits. The Selectboard tabled the agenda item pending further research and more information.

6. Discussion regarding carry forward accounts for the Fire Department and installation of heat pumps for heating and cooling at the Community Center building.

**It was moved, seconded and voted to carry forward \$36,539.09 from operations, \$17,238.50 from equipment, and \$270.52 from uniforms for a total of \$54,048.11 of unexpended Fire Department funds to the current fiscal year: 4 in favor, 0 opposed, 0 abstentions.**

The Selectboard discussed carrying forward unexpended building maintenance funds to cover costs for new heat pumps for heating and cooling at the Community Center building.

**It was moved, seconded and voted to carry forward \$13,407.90 from unexpended building maintenance funds to the current fiscal year: 4 in favor, 0 opposed, 0 abstentions.**

**It was moved, seconded and voted to approve the installation of two heat pumps in two separate rooms at the Community Center for a total cost of \$10,920.00: 4 in favor, 0 opposed, 0 abstentions.**

7. Selectboard comments.

- Mary Fernandes stated that Holly Hancock, David Morton and herself met with Barbara York and Keith Morehouse to discuss the history, purpose and relevancy of the Open Space Commission.
- Holly Hancock stated that county commissioners held a meeting at the Community Center and that topics of discussion included Casco Days and Casco's use of Community Development Block Grant funds.
- Mary Fernandes stated that Lou Wetzel has a bench dedicated to him on Edes Falls Road overlooking the Pleasant Lake/Parker Pond Dam in honor of his time spent diligently monitoring and paying attention to the dam.
- Tom Peaslee commented on the noise of fireworks over an increasing number of nights surrounding the 4<sup>th</sup> of July.
- In response to an inquiry from Tom Peaslee, Holly Hancock stated that 1) the Town plans to construct a storage building on the former school house foundation; and 2) the Casco Public Library plans to install a pergola in the redesigned area near its rear entrance.
- Tom Peaslee commented on the good paving job behind the Library and Community Center.
- Holly Hancock commented on handicap parking spaces and traffic flow in the recently paved parking areas behind the Library and Community Center.

**It was moved, seconded and voted to adjourn: 4 in favor, 0 opposed, 0 abstentions.**

ATTEST:

Robert Tooker  
Administrative Secretary

CSB 7.10.18