

## Town of Casco

### Minutes of the August 15, 2017 Selectboard Meeting

#### **Selectboard Members Present:**

Holly Hancock, Mary Fernandes, Grant Plummer, Calvin Nutting and Tom Peaslee

#### **Staff Present:**

Town Manager David Morton and Administrative Secretary Bob Tooker

#### **Approval of Agenda:**

**The Selectboard moved (Plummer), seconded (Peaslee) and voted to approve the agenda for the August 15, 2017 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.**

#### **Approval of Warrants:**

**The Selectboard moved (Peaslee), seconded (Plummer) and voted to approve bills and sign open warrants: 5 in favor, 0 opposed, 0 abstentions.**

#### **Approval of Minutes: (July 11, 2017)**

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to approve the minutes of the July 11, 2017 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.**

#### **Town Manager's Update: (David Morton)**

- The Town is seeking qualified individuals for the position of Shoreland Zoning Assistant to the Code Enforcement Officer.
- The Edwards Road construction project is nearing completion.
- The Town is adjusting the Assessing Department to make it easier to contact the Assessor. Forms and contact information are available at the Town Office and on the Town website.
- The Maine Department of Transportation (MDOT) will have the damaged traffic light at Pikes Corner fully restored by the end of the week.
- Removal of the old Route 302 bridge is progressing.

- Road striping will be completed by the end of the week.
- The next Selectboard meeting is scheduled for August 29, 2017.

### **Committee and Staff Reports:**

None.

### **Public Participation:**

David Kimball commented on his dispute regarding ownership of a parcel of land at Casco Tax Map 39, Lot 1.

Tom Mulkern thanked everyone who helped make this year's Casco Days successful, and stated that their efforts are a great tribute to the Town.

State Representative Jessica Fay informed the Selectboard that the Marijuana Implementation Committee has prepared updated guidelines for municipal control of retail marijuana establishments and retail marijuana social clubs. Holly Hancock invited Jessica to speak about the topic at an upcoming Selectboard meeting.

David Tiernan commented on a complaint he filed about a building permit issued by the Town.

Demi Chute, on behalf of Diane Theriault, requested an opportunity to redeem a tax acquired property.

**The Selectboard moved (Plummer), seconded (Fernandes) and voted to allow Diane Theriault to redeem account 2793 for \$3,417.26 on or before end of business on Friday, August 18, 2017: 5 in favor, 0 opposed, 0 abstentions.**

### **Selectboard discussion with property owners on private roads with public easements that currently receive winter plowing and sanding services.**

A public discussion was held to inform property owners of the need to bring private roads with public easements that currently receive winter plowing and sanding services up to minimum standards adopted by the Town in 1972 in order to 1) continue receiving such services; and 2) to solicit ideas from property owners as to how the Town might be able to assist. A number of citizens asked questions and shared their thoughts with the Selectboard. Considerable attention was given to the need for safe clearance beneath overhead tree limbs weighted down with ice and snow.

- No deadline was set.

- One idea was to use the Town's ability to purchase materials in bulk to potentially lower costs for property owners.
- Road Commissioner David Morton stated the need to identify a contact person for each road currently receiving such services to facilitate communication between the Town and property owners.
- Grant Plummer stated that the issue will likely be brought up at next year's Town Meeting.

**Old Business:**

1. Discussion regarding the disposition of the former Casco Grange Hall building.

David Morton stated that he has received several inquiries about the property since it was advertised for sale but that no bids have been received. The Selectboard discussed possible flexibility with respect to sale conditions for safety and rehabilitation as they relate to bids from private owners with various proposals versus higher standards for municipal ownership. Holly Hancock stated that bids are due on September 11, 2017 and that the issue can be an agenda item for the September 12, 2017 Selectboard meeting.

2. Review of proposals for the Community Center septic plan.

The Selectboard agreed that it would be preferable to award the work to a single contractor in an effort to avoid potential problems resulting from multiple contractors working on overlapping elements of the project at the same time.

**The Selectboard moved (Peaslee), seconded (Fernandes) and voted to accept the bid from Drew Excavation, Inc. for bid elements 1, 2 and 3a in the amount of \$76,448.00: 5 in favor, 0 opposed, 0 abstentions.**

**New Business:**

3. Review of a write off of taxes for a trailer illegally removed from Yellow Road at Point Sebago.

**The Selectboard moved (Hancock), seconded (Fernandes) and voted to write off taxes assessed to Erica Ciampa and Daniel Sullivan for Casco Tax Map 1A, Lot 3L-841 at Point Sebago in the amount of \$239.02: 5 in favor, 0 opposed, 0 abstentions.**

4. Selectboard comments:

- Holly Hancock proposed inviting State Representative Jessica Fay to the September 12, 2017 Selectboard meeting to speak about updated requirements for municipal control of retail marijuana establishments and retail marijuana social clubs.

- Holly Hancock noted that she expects the sister of James Edwards to be in attendance at the September 12, 2017 Selectboard meeting to request an opportunity to redeem a tax acquired property.
- The Selectboard reviewed and accepted a revised format for its Planning Matrix and directed that contract expiration dates be included.
- Holly Hancock commented on the need to identify an individual to fill Tom Hancock's unexpired term on the School Board. The Selectboard instructed David Morton to advertise the opening and post it on the Town website with the intention of filling it at its August 29, 2017 meeting.
- Grant Plummer stated that he has received inquiries about 19 Cooks Mills Road from potentially interested bidders. Holly Hancock stated that she has also received inquiries. The Selectboard instructed David Morton to advertise 19 Cooks Mills Road along with all other unsold tax acquired properties from the previous round of tax acquired properties for sale with bids due in time to review them at its September 12, 2017 meeting.
- Mary Fernandes stated that she met with the Conservation Committee and that the State of Maine has published a list of thirty-three invasive plant species that cannot be sold in the State of Maine.
- Mary Fernandes stated that she recently met with Kristina Egan, Executive Director of the Greater Portland Council of Governments (GPCOG), and that her commitment as a member of the Council is to do her best for the Town of Casco. Mary stated that she will initiate a traffic safety review of the intersection of Route 11 and Route 121, and that GPCOG prepared a draft review of traffic safety at that intersection that includes ten recommendations for steps that can be taken to improve safety. Mary commented on the availability of statistics from the Town's trailer mounted speed monitoring device and noted that State Representative Jessica Fay and David Morton will be meeting with the Maine Department of Transportation (MDOT) to discuss traffic safety concerns. David Morton stated that he intends to engage MDOT in the Route 11 and Route 121 intersection issue as well.

**The Selectboard moved (Peaslee), seconded (Fernandes) and voted to adjourn: 5 in favor, 0 opposed, 0 abstentions.**

ATTEST:

Robert Tooker

CSB 8.15.17

Administrative Secretary

CSB 8.15.17

**For detailed information about Casco Selectboard meetings, please refer to complete audio and video recordings available on the Town of Casco website at [www.cascomaine.org](http://www.cascomaine.org).**