



Town of Casco
Selectboard Minutes
November 26, 2019

Selectboard Members Present:

Mary Fernandes, Holly Hancock (Vice Chair), Calvin Nutting, Tom Peaslee (Chair) and Grant Plummer

Staff Present:

Town Manager Courtney O'Donnell and Recording Secretary Bob Tooker

1. Review and Approval of the Meeting Agenda

The Selectboard moved (Plummer), seconded (Fernandes) and voted to approve the agenda for the November 26, 2019 Selectboard meeting: 5 in favor, 0 opposed, 0 abstentions.

2. Approval of Bills and Signing and Approval of All Open Warrants

The Selectboard moved (Hancock), seconded (Fernandes) and voted to approve bills and sign and approve all open warrants: 5 in favor, 0 opposed, 0 abstentions.

3. Approval of Minutes (*November 12, 2019*)

The Selectboard moved (Fernandes), seconded (Hancock) and voted to approve the minutes of the November 12, 2019 Selectboard meeting: 4 in favor, 0 opposed, 1 abstention.

4. Manager's Update (*Courtney O'Donnell*)

- A holiday celebration will be held at the Casco Community Center on December 6, 2019 at 6:00 p.m.
- The first review of applications for an assistant to the Code Enforcement Officer will take place on December 2, 2019. Interviews will likely be scheduled for later in the month.

- Pre-foreclosure notices are being sent to approximately fifty properties. The forty-five day notices required by state law will be mailed on January 14, 2020. We expect that number to be much less. The foreclosure date is February 27, 2020.

5. Committee and Staff Reports

Grant Plummer stated that the Transfer Station Council met last week and discussed processes and procedures, commercial use of the facility and ongoing issues related to the placement of stickers. Courtney O'Donnell stated that the next meeting of the Transfer Station Council is scheduled for Thursday, January 9, 2020 at 7pm [at the Naples Town Office].

6. Public Participation: Agenda Items Only (*limit of two minutes per speaker*)

None.

7. GPCOG General Assembly 2020 Appointments

Holly Hancock stated that Mary Fernandes, the Town Manager and herself have been serving as delegates to the Greater Portland Council of Governments (GPCOG) General Assembly. Courtney O'Donnell stated that the third position of alternate delegate is technically vacant and that she would be happy to fill it.

The Selectboard moved (Peaslee), seconded (Hancock) and voted to appoint Courtney O'Donnell as alternate delegate to the Greater Portland Council of Governments General Assembly: 5 in favor, 0 opposed, 0 abstentions.

8. Chief Cole Ambulance Related Discussion & Request

Fire Chief Brian Cole stated that he is following-up on a previous request made by the Selectboard to return in the fall with more information and to request that an article for the purchase of a new ambulance be included in a Special Town Meeting warrant. Chief Cole stated that 1) he has received three estimates for a new ambulance ranging from \$270,000 to \$295,000; and 2) he is requesting \$305,000 to cover incidentals and yet to be determined price increases.

Chief Cole commented on 1) the installation of a power lift by the manufacturer; 2) the potential trade-in value of the current ambulance; 3) the ambulance replacement cycle; 4) the maintenance program; and 5) plans to retain and re-use the chassis of the new ambulance he is requesting for the next new ambulance, at which time only the box will need to be replaced.

In response to an inquiry from Grant Plummer about the possibility of becoming overly dependent on one manufacturer, Chief Cole stated that he is open to working with any manufacturer as long as it can work with the same type of equipment.

In response to an inquiry from Grant Plummer, Courtney O'Donnell stated that 1) funds for a new ambulance are available in the Unassigned Fund Balance; and 2) she will be working with Chief Cole to develop long term plans for funding the replacement cycle.

The Selectboard moved (Plummer), seconded (Fernandes) and voted to include Chief Cole's proposal to purchase a new ambulance in the January 7, 2020 Special Town Meeting warrant: 5 in favor, 0 opposed, 0 abstentions.

9. Selectboard Comments

- Holly Hancock stated that she is looking for an appropriate photograph of former Town Manager David Morton to accompany a plaque to be placed in the Town Office as a dedication to him. Holly 1) commented on an article about David in the November issue of Maine Town & City; and 2) inquired about the possibility of placing something on the outside of the building in connection with naming it after him. Holly stated that she would continue looking into it and keep the Selectboard informed.
- Holly Hancock called attention to minor changes to questions on the form to be used for the Town Manager's performance review to be conducted at the December 10, 2019 Selectboard meeting.
- Calvin Nutting commented on the need to follow-up on travel trailers on property on Quaker Ridge Road.

10. Public Participation: Any Topic *(limit of two minutes per speaker)*

None.

11. Executive Session 1 M.R.S.A. § 405(6)(F) – Poverty Abatement Request 110719

The Selectboard moved (Hancock), seconded (Fernandes) and voted to enter into executive session subject to 1 M.R.S.A. § 405(6)(F) to discuss poverty abatement request 110719: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard entered into executive session at 6:54 p.m.

The Selectboard returned from executive session at 7:04 p.m.

The Selectboard moved (Hancock), seconded (Fernandes) and voted to come out of executive session: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (Plummer) and voted to grant a poverty abatement in the amount of \$1,099.48 pursuant to Title 36 M.R.S.A. § 841(2) for case number 110719 for fiscal year 2019: 5 in favor, 0 opposed, 0 abstentions.

12. Executive Session 1 M.R.S.A. § 405(6)(F) – Poverty Abatement Request 111519

The Selectboard moved (Hancock), seconded (Fernandes) and voted to enter into executive session subject to 1 M.R.S.A. § 405(6)(F) to discuss poverty abatement request 111519: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard entered into executive session at 7:05 p.m.

The Selectboard returned from executive session at 7:16 p.m.

The Selectboard moved (Hancock), seconded (Fernandes) and voted to come out of executive session: 5 in favor, 0 opposed, 0 abstentions.

The Selectboard moved (Hancock), seconded (Plummer) and voted to grant a poverty abatement in the amount of \$3,610.27 pursuant to Title 36 M.R.S.A. § 841(2) for case number 111519 for fiscal year 2019: 5 in favor, 0 opposed, 0 abstentions.

13. Adjournment

The Selectboard moved (Hancock), seconded (Fernandes) and voted to adjourn at 7:19 p.m.: 5 in favor, 0 opposed, 0 abstentions.

ATTEST:

Robert Tooker
Recording Secretary