

2021

CASCO PLANNING BOARD

SUBMITTAL DEADLINES & MEETING DATES

APPLICATION, MATERIALS

& FEES DUE (12 COPIES)

MEETING DATE

December 21, 2020

January 11, 2021

January 18, 2021

February 08, 2021

February 15, 2021

March 08, 2021

March 22, 2021

April 12, 2021

April 19, 2021

May 10, 2021

May 24, 2021

June 14, 2021

June 21, 2021

July 12, 2021

July 19, 2021

August 09, 2021

August 16, 2021

September 13, 2021

September 20, 2021

October 18, 2021

October 25, 2021

November 15, 2021

DECEMBER - - NO MEETING

REQUIREMENTS: APPLICATION, MATERIALS (12 COPIES OF ALL INFORMATION) AND FEES MUST BE RECEIVED BY **NOON** ON THE SCHEDULED DATE TO BE PLACED ON THE AGENDA.

ESCROW: The Town of Casco shall provide the applicant with an account of how the funds are spent. Those monies deposited by the applicant and not spent by the Town in the course of the Town's review shall be returned to the applicant within 45 days after the decision on the application is final. If the escrow account established for Planning Board review drops below 50% of the amount deposited, the Board shall not take action including any meetings on the project until the account has been brought back up to the original balance. The applicant shall pay any amount outstanding within 45 days of the billing date by the Town.

ABUTTER NOTIFICATION

- A. The **secretary** will prepare the list of landowners within 500' of the property.
- B. The **applicant** will notify all landowners within 500' of the property by Certified Mail with Return Receipt requested. **Landowners must be notified at least 10 calendar days prior to the scheduled meeting.**
- C. **White slips** need to be turned into the secretary ten (10) days prior to the meeting. **Green cards (returned receipts)**, any returned envelopes and feedback need to be turned into the secretary the Thursday before the meeting to ensure the Board that the landowners have been notified.
- D. If another Town is involved, the Casco Planning Board secretary will notify landowners, Town Clerk, and Planning Board Chairman of that Specific Town.

SUBMITTALS

12 COPIES OF ALL APPLICATIONS AND SUPPORTING DOCUMENTS

All materials to be considered by the Planning Board must be received no later than NOON on the due date for the specific Planning Board meeting. Any material or information received thereafter will not be heard by the Planning Board until a later meeting.