

**DRAFT 05/24/2021**  
**TOWN OF CASCO**  
**Warrant for Town Meeting**  
**June 8 and 9, 2021**  
***Fiscal Year 2022***  
***July 1, 2021 – June 30, 2022***

To: Residents of the Town of Casco, in the County of Cumberland and the State of Maine.

Greetings:

In the name of the State of Maine you are required to notify and warn the inhabitants of said Town of Casco qualified to vote in town affairs to meet at the Casco Community Center on Tuesday, the 8th day of June 2021 A.D. from 8:00 a.m. to 8:00 p.m., then and there to act on Articles 1, 2 and 3 as set out below and to warn said voters to meet at the Casco Community Center, located at 940 Meadow Road, on Wednesday, the 9th day of June 2021 A.D. at 6:00 p.m. in the evening and there to act on Articles 4 through 31 as specified in the warrant.

All articles being set out below, to wit:

**Article 1.** To choose a moderator to preside at said meeting.

**Article 2.** To elect all necessary town officers by secret ballot. (30-A M.R.S.A., Section 2524).  
 The polls for voting on Article 2 will be open at 8:00 a.m. until 8:00 p.m. on June 8, 2021.  
 The polls are located at the Casco Community Center at 940 Meadow Road, Casco.

**Article 3.** To choose and elect all other town officers required by law to be chosen at such meeting.

**Article 4.** To see if the town will vote to raise and appropriate \$962,140 for **Administration** for the ensuing year as detailed below and to appropriate \$714,018 in anticipated Administration related revenue.

<u>Account</u>	<u>Amount</u>
Administration Payroll/Benefits/Insurance	\$591,840
Utilities	20,900
Services	124,650
Town Insurance	35,000
Supplies/Equipment	41,000
Repairs/Maintenance	9,000
Training/Travel	10,600
Assessing	89,150
Legal Services	30,000
<u>Contingency</u>	<u>10,000</u>
<b>Total</b>	<b>\$962,140</b>

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 5.** To see if the Town will vote to raise and appropriate \$142,136 for **General Assistance and Donation/Charity** purposes and to appropriate \$8,000 in anticipated General Assistance revenue.

<u>Account</u>	<u>Amount</u>
General Assistance	\$15,000
Casco Community Library	77,400
Maine Health Visiting Nurses	4,500
Northern Light Health	500
Through These Doors	1,100
Tri-County Mental Health	2,500
Opportunity Alliance (PROP)	5,000
Meal Site	3,700
Bridgton Chamber of Commerce	1,250
Sebago Lakes Regional Chamber	250
Lake Region Bus Service	8,500
Raymond Casco Historical Society	1,800
Life Flight	936
Lake Stewards of Maine-Lake Monitoring	1,500
Thompson Lake Environmental Association (TLEA)	5,000
Lakes Environmental Association (LEA Milfoil Project)	5,000
Pleasant Lake/Parker Pond Association	4,000
Maine Public Radio	100
Food Pantry	3,600
<u>Health Equity Alliance</u>	<u>500</u>
<b>Total</b>	<b>\$142,136</b>

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 6.** To see if the Town will vote to raise and appropriate \$375,589 for **Recreation, Parks & Beaches, Facilities, Cemeteries and Committees** and to appropriate \$29,970 from anticipated Recreation revenue, \$8,000 from anticipated Park's revenue and \$35,527 from anticipated Facilities revenue.

<u>Account</u>	<u>Amount</u>
Recreation	\$178,693
Parks & Beaches	43,475
Facilities	\$142,221
Cemeteries	6,200
Open Space Commission	2,500
<u>Veterans Committee</u>	<u>2,500</u>
<b>Total</b>	<b>\$375,589</b>

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 7.** To see if the town will vote to raise and appropriate \$1,168,497 for **Fire Rescue Department, Emergency Management and Animal Control** and to appropriate \$150,200 from anticipated Fire Recue revenue and \$64,063 from anticipated Animal Control revenue.

<u>Account</u>	<u>Amount</u>
Fire Rescue Department	
Payroll/Benefits/Insurance	\$800,323
Utilities	34,140
Services	94,113
Supplies/Equipment	72,314
Repairs/Maintenance	45,500
Training/Travel	14,570
<b>Sub-Total Fire Rescue Department</b>	<b>\$1,060,960</b>
Emergency Management	7,965
<u>Animal Control</u>	<u>99,572</u>
<b>Total</b>	<b>\$1,168,497</b>

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 8.** To see if the Town will vote to raise and appropriate \$366,534 for **Recycling, Solid Waste and Sanitation** for the ensuing year.

<u>Account</u>	<u>Amount</u>
Bulky Waste Facility	\$287,534
<u>Tipping Fees/Coupons &amp; Sticker Costs</u>	<u>79,000</u>
<b>Total</b>	<b>\$366,534</b>

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 9.** To see if the Town will vote to raise and appropriate \$1,468,251 for **Public Works and Dams** and to appropriate \$898,000 from anticipated Public Works related revenue

<u>Account</u>	<u>Amount</u>
Public Works	
Payroll/Benefits/Insurance	\$106,801
Utilities/Services	815,800
Supplies/Equipment/Repairs	218,000
Training/Travel	2,500
<b>Subtotal Public Works</b>	<b>\$1,143,101</b>
Dams	5,650
Streetlights	9,500
<u>Bond Debt</u>	<u>310,000</u>
<b>Total</b>	<b>\$1,468,251</b>

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 10.** To see what sum the Town will vote to raise and appropriate \$219,300 for **Code Enforcement, Planning Board and Zoning Board** and to appropriate \$77,800 from anticipated Code Enforcement, Planning Board and Zoning Board related revenue

<u>Account</u>	<u>Amount</u>
Code Enforcement	\$169,420
Planning Board/ZBA	49,880
<b>Total</b>	<b>\$219,300</b>

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 11.** To see if the Town will appropriate \$104,613 from the General Obligation Bond Premium Account and \$28,610 from the Recreation Reserve Account to complete the Memorial Field Project.

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 12.** To see if the Town will appropriate \$95,000 from the Fire Equipment Reserve Account to purchase a Utility Truck (\$45,000) and a Staff Vehicle (\$50,000).

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 13.** To see if the Town will appropriate \$48,692 from the Local Road Assistance Program Reserve Account and \$157,724 from the Road Maintenance Reserve Account for maintenance of Town roads

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 14.** To see if the Town will appropriate \$15,000 from the Grange Reserve Account and \$15,772 from the Capital Improvement Reserve Account for construction at the Pleasant Lake Beach (Map 43, Lot 28) for repair and maintenance of the retaining wall.

**SELECTBOARD RECOMMENDS APPROVAL: Vote 5 in favor**

**Article 15.** Shall the Town vote to adopt the **Private Road Winter Maintenance Policy** to replace all winter maintenance policies previously adopted by the Town, with said Policy to be effective as of the 2022-2023 plowing season?

*(Note: Copy of full policy is on file in the Town Office and will be available at the Town Meeting. The policy is intended to clarify requirements, waivers, and standards for continued service by addressing a variety of issues and past concerns.)*

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 16.** To see if the town will vote to authorize the continued plowing and sanding of certain private roads for which the town has obtained public easements and which meet the criteria approved in a Regular Town Meeting June 10, 2015, or any subsequent criteria or standards, and authorize the Board of Selectmen to discontinue the plowing of certain private roads

that no longer meet criteria approved in a Regular Town Meeting June 10, 2015, or any subsequent criteria or standards, or where the public easement has been withdrawn or denied.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 17.** To see if the Town will vote to set the dates that FY 2021-2022 real and personal property taxes are due, as follows: first half shall be due Wednesday, October 6, 2021 or 45 days after commitment, whichever date is later, and second half shall be due Wednesday, March 2, 2022 and to charge interest starting fourteen (14) days after each due date at the maximum rate allowed by law of six percent (6%) per annum for 2021 -2022 tax payments.

*(Note of Explanation: The maximum rate is pursuant to 36 M.R.S.A. Section 505(4).)*

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 18.** To see if the Town will vote to fix the annual rate of interest at two percent (2%) to be paid by the Town for abated taxes that have previously been paid

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 19.** To see if the town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, the amount collected not to exceed the previous year's taxes, and to set the interest at 0% APR for overpayments pursuant to 36 M.R.S.A. Section 506.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 20.** To see if the Town will vote to authorize the Selectboard, on behalf of the Town, to sell and dispose of any real estate acquired by the Town for non-payment of taxes (foreclosure) on such terms as they deem advisable, and execute a quitclaim deed for the property. Except that the Selectboard shall use the special sale process required by 36 M.R.S. §943-C for qualifying homestead property if they should choose to sell it to anyone other than the former owner(s).

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 21.** To see if the town will vote to authorize the Selectboard, on behalf of the town, to apply for, accept and expend state and federal grants and grants from non-profit organizations, donations and other revenue on behalf of the town for municipal purposes, including when necessary the authority to sign grants and contracts documents or other paperwork and accept the conditions that accompany grant funds, so long as those conditions do not require the expenditure of matching funds by the town in excess of approved budgets, and to appropriate and expend grant funds or such other donations and other revenues for authorized purposes, as the Selectboard deems in the best interest of the town during the 2021-2022 fiscal year.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 22.** To see if the town will vote to authorize unexpended balances for the 2020-2021 fiscal year to be carried forward to the 2021-2022 fiscal year at the discretion of the Selectboard and within the existing budget line items providing that the respective total departmental budgets are not overspent and the overall total budget is not overspent.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 23.** To see if the town will vote to authorize the Selectboard, on behalf of the town, to apply for, accept and expend state and federal grants and grants from non-profit organizations, donations and other revenue on behalf of the town for municipal purposes, including when necessary the authority to sign grants and contracts documents or other paperwork and accept the conditions that accompany grant funds, so long as those conditions do not require the expenditure of matching funds by the town in excess of approved budgets, and to appropriate and expend grant funds or such other donations and other revenues for authorized purposes, as the Selectboard deems in the best interest of the town during the 2021-2022 fiscal year.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 24.** To see if the Town will authorize the Selectboard to sell and/or dispose of town-owned assets (excluding land) determined to be obsolete or surplus with a value of \$35,000 or less, under such terms and conditions as they deem advisable.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 25.** To see if the town will vote to authorize unexpended balances for the 2020 -2021 fiscal year to be carried forward to the 2021-2022 fiscal year at the discretion of the Selectboard and within the existing budget line items provided that the respective total departmental budgets are not overspent and the overall total budget is not overspent.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 26.** To see if the Town will vote to authorize the payment of tax abatements approved by Selectboard from the property tax overlay and, if necessary, from unassigned fund balance.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 27.** To see if the Town will vote to authorize the Selectboard and Treasurer, on behalf of the Town, to accept gifts, real estate and certain funds that may be given to the Town during the upcoming fiscal year.

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 28.** Shall an ordinance entitled "2021 Amendments to Town of Casco Code of Ordinances, Chapter 28, Cable Television, to Repeal the Existing Ordinance and to Replace it with the Cable Ordinance" be enacted?

*(A copy of the proposed ordinance is available for review and inspection at the Town Clerk's Office; it will also be available at Town meeting).*

**SELECTBOARD RECOMMENDS APPROVAL**

**Article 29.** To see if the Town will vote to authorize the Selectboard to enter into a lease or a lease purchase agreement for the acquisition a new E-One Mini Pumper Fire Apparatus, with a cost not to exceed an expenditure of up to \$314,083.77, including interest, to be paid over a seven-year period, with the details of such lease or lease purchase agreement to be in such form as the Selectboard shall determine (including the dates, denominations and interest rate(s)), to authorize the Selectboard or its designee to execute any and all additional certificates, agreements or other documents necessary to enter into such a lease or lease purchase agreement, and to appropriate the proceeds from the lease or lease purchase agreement for said equipment.

(The total estimated debt service for the lease purchase agreement is estimated to be \$314,083.77, of which principal is \$285,000.00 and estimated interest at a rate of 2.49% over 7 years is \$29,083.77).

**The Board of Selectmen recommends a "yes" vote.**

Financial Statement Applicable to Article: The issuance of bonds by the Town of Casco is one of the ways in which the Town borrows money for certain purposes. The following is a summary of the bonded indebtedness of the Town of Casco as of the date of the Town Meeting.

Bonds Now Outstanding and Unpaid	\$ 2,735,000
Interest to be Repaid on Outstanding Bonds	<u>\$ 478,456</u>
Total to be Repaid on Bonds Outstanding	\$ 3,213,456

Additional Principal Amount of Bonds Authorized But Not Yet Issued \$ 698,000.00  
*Bonds will not be issued, the Memorial Field Project was funded from unassigned fund balance.*

Total Additional Bonds To Be Issued If Approved By Voters	\$ 285,000.00
Estimate of Potential New Interest on Such Additional Bonds:	<u>\$ 29,082.77</u>
Total Additional Bonds and Estimated Interest If Approved By Voters:	\$ 314,083.77

When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued and the total cost of principal and interest to be paid at maturity.

/s/ \_\_\_\_\_

Pamela Griffin, Treasurer, Town of Casco

**Article 30.** Shall an ordinance entitled “2021 Amendments to the Zoning Ordinance of the Town of Casco Regarding the Adoption of Contract Zoning Agreement Between Hancock Leasing Limited Liability Company and the Inhabitants of the Town of Casco” to Rezone Property Located on the Meadow Road and the Edes Falls Road be enacted?

*(A copy of the proposed ordinance is available for review and inspection at the Town Clerk’s Office; it will also be available at Town meeting).*

**SELECTBOARD & PLANNING BOARD RECOMMENDS APPROVAL**

**Article 31.** Shall an ordinance entitled “2021 Amendments to the Zoning Ordinance of the Town of Casco Regarding Changes to Permitted Uses and Space Standards in the Aquifer Protection Overlay District” be enacted?

*(A copy of the proposed ordinance is available for review and inspection at the Town Clerk’s Office; it will also be available at Town meeting).*

**SELECTBOARD & PLANNING BOARD RECOMMENDS APPROVAL**



**CASCO SELECTBOARD**

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Thomas H. Peaslee, Chair

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Mary-Vienessa Fernandes, Vice-Chair

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Holly B. Hancock

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Robert MacDonald

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Scott Avery

In witness thereof:

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Penny Bean,  
Town Clerk